

**HOOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

October 15, 2018

Library

7:00 PM

BOARD MEMBERS PRESENT: Heidi Jewell, Harold Houston, Grace Villarreal, and Robert Hutton. Dillon Styers had an excused absence.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Amy Stevenson, Business Manager, Kelli Deitering, Board Secretary, Jeremiah Byers, Maintenance Director, Sheryl Ross, Special Education Director, Norma Holmgard, and Veronica Dalton. (Diane Bean, Duffy Wright, Kathie Deitering, Glenda Hutton, Karen Mills, Robert Hutton, Kelli Gretsinger, and Sally Dybdahl attended the Honoring Sally Dybdahl & BBBS Program at 6:40pm before the Board Meeting. An award was presented to Sally Dybdahl and cake was served.)

CALL TO ORDER: Robert Hutton called the meeting to order at 7:04 pm.

OATH OF OFFICE: Harold Houston raised his right hand and was administered the Oath of Office.

ROLL CALL: Four (4) Board Members were present at roll call, a quorum was established.

REORGANIZATION OF THE BOARD: Robert Hutton read the guidelines for Reorganization of the Board. Harold Houston asked what the procedure is in the event of a tie since there are only four members present. Robert Hutton responded that he talked to Dillon Styers earlier that day. In the event of a tie, Kelli is to call or text Dillon to get the deciding vote. Robert Hutton asked the Board if there were any nominations for President. Grace Villarreal nominated Robert Hutton for President. Harold Houston nominated Heidi Jewell for President. Grace Villarreal moved that the nominations are closed. Two votes for Robert Hutton and two votes for Heidi Jewell. Kelli Gretsinger called Dillon Styers. The final tally was three votes Robert Hutton and two votes Heidi Jewell. Robert Hutton remains President. Robert Hutton asked if there were any nominations for Vice President. Harold Houston nominated Heidi Jewell. There were no other nominations. Grace Villarreal moved that the nominations are closed. The final tally was three votes Heidi Jewell and one vote Grace Villarreal. Heidi Jewell remains Vice President. Robert Hutton asked the Board for Clerk Secretary nominations. Dillon Styers previously had let Robert Hutton know that he is willing to continue his position as Board Secretary. Robert Hutton nominated Dillon Styers for Clerk Secretary. Grace Villarreal moved to close nominations. The final tally was four votes Dillon Styers. Dillon Styers remains Clerk Secretary.

CORRESPONDENCE TO THE BOARD: No Correspondence to the Board.

AGENDA REVISIONS: No revisions.

ADOPTION OF AGENDA: No objections to adopting agenda as presented. The agenda was approved by unanimous consent.

ADOPTION OF MINUTES: Heidi Jewell, Robert Hutton move to approve the minutes of Special Board Meeting on September 15, 2018 and Regular Board Meeting on September 20, 2018 as presented. Robert Hutton asked for the Board members to raise their right hand to accept the minutes as presented. All hands were raised. The minutes were adopted as presented by unanimous consent.

BOARD CALENDAR: There will be a Joint City Council meeting on November 15th at 5:00pm. Grace Villarreal needs to check her calendar and let Ralph know if this date and time will work due to her work schedule. The Carnival was added to the November calendar on the 3rd.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No Public Comments

ADMINISTRATIVE REPORT:

Administrator Report – Ralph Watkins gave a written report. The MAPS Testing 2018 was postponed until the November meeting. Ralph is going to meet with his data team to see how the data can be best presented. Ralph spoke about a new monitoring software that was purchased: Go Guardian. It allows teachers to view students' screens, chat with students, determine what students can access, and lock screens. It is not meant to invade student's privacy but to increase time for students to be on task. Gregory Duggan (the coming 3rd grade teacher) has stopped corresponding with Ralph. Ralph reached out to Kassie Pesch-Johnson about filling in as the high school online teacher for the rest of the year. She accepted. This will take Ralph out of the classroom and make Hoonah City School District fully staffed. Harold Houston asked who was teaching third grade? Amanda Eubanks (who was originally hired to be the online high school teacher) has agreed to stay in the third grade class for the rest of the year. The meeting with the Mayor went well. He was understanding of the economics and challenges and trusted that the District was doing its job to find a suitable, permanent teacher for third grade. Ralph stated at the beginning of last year he was approached by Hydaburg, Ketchikan, Kake, and Klawock for joining a new library grant. He will have more information tomorrow or the next day on the Grant Award and then he will forward a copy of it out to the Board. He will then decide if the district wants to be a part of it. The only thing Hoonah will be required to do for the grant is provide data. Robert Hutton asked Ralph if he inquired about snow removal at his meeting with the Mayor. Ralph said that the City is willing to do snow removal for our school as an in-kind contribution. They are going to work it around their snow removal schedule. They did say that if there is heavy snow they can't guarantee what time it will be removed. The student count is holding steady at 114 with a new kindergarten student coming tomorrow.

Business Office Report – Amy Stevenson gave a written attached report.

ANEP Grant Director's Report – No written report. Not present for questions. Amy Stevenson explained that Heather Powell is on maternity leave but should be back for next month's meeting.

Grant Director's Report – No written report. Norma stated that there isn't any new information for the Board. Ralph Watkins publically thanked Norma for all her help. She is a work horse and really appreciates her.

Maintenance Report – Jeremiah Byers gave an attached written report. He had no further comments. No questions asked.

SPED Report – Sheryl Ross gave an attached written report. Sheryl added that Jerry White Jr. was interviewed for the Driver Position. Melissa Fisher is subbing for him until the District hears back if he has accepted or not.

Board & Committee Reports – **Grace Villarreal** reported that on October 8th, she attended a meeting with Sealaska to discuss ANSEP (Alaska Native Science Program). ANSEP focuses on math, science, and engineering. Grace said this sounds like a very good thing. Ralph Watkins added that nine of our students in the Outdoor Science Class are eligible to attend. He thanked the Board for making decisions that put our school in the light. It is being reflected into other communities. **Harold Houston** gave his Legislative report. He has received a couple bills. He will review them and report on them next time.

NEW BUSINESS:

1.0 MOA for Fall Semester of 2018 – GEMS Training, LLC

Heidi Jewell, Robert Hutton move that we approve the Memorandum of Agreement for the Fall Semester of 2018 for GEMS Training, LLC. Discussion: Heidi Jewell asked how many students are enrolled in this class. Ralph responded there are 9 students. **Voice Vote: HJ-Yes, GV-Yes, HH-Yes, and RH-Yes. Passes unanimously.**

1.1 MOA for Fall Semester of 2018 – L. Stephanie Harold

Harold Houston, Heidi Jewell move to approve the Memorandum of Agreement for the Fall Semester of 2018 for L. Stephanie Harold. No discussion. **Voice Vote: HJ-Yes, GV-Yes, HH-Yes, and RH-Yes. Passes unanimously.**

1.2 MOA for Fall Semester of 2018 – Ben McLuckie

Heidi Jewell, Grace Villarreal move that we approve the Memorandum of Agreement for the Fall Semester of 2018 for Ben McLuckie. Discussion: Harold Houston asked what Ben will be teaching. Ralph Watkins responded Robotics. **Voice Vote: HJ-Yes, GV-Yes, HH-Yes, and RH-Yes. Passes unanimously.**

DISCUSSION ITEMS:

- **Self-Improvement Goals:** Robert Hutton asked if any board member would like to take on the responsibility of either of the Board's Self-Improvement Goals (Student & Staff Recognition and Understanding our District's Grants). Robert Hutton volunteered to be the Student & Staff Recognition person. Heidi asked what he was envisioning. Robert Hutton responded to just be the go to person on the board to insure that the goals happen. For the grants goal, the field is wide open on how to interpret...just go for it. Robert Hutton offered to have this as a discussion item in the November meeting to see how Heidi would like to go about and pursue this. Heidi will take on the Grant portion of the Self-Improvement Goals.
- **Board Workshop:** Robert Hutton would like to combine the 2nd Discussion Item (Board Workshop) and 4th (December Meeting: Yes or No?) Discussion Item together. He asked what the Board's thoughts were about having a workshop in December instead of a Regular Board Meeting. Heidi Jewell asked if this was because of the holidays. Robert said it was mostly due to the date of the meeting. It is one day before Christmas Vacation. He had previously discussed this with Ralph and they couldn't think of any particular business that will need attending to this month. Amy Stevenson had a concern about the audit. If it isn't done by November, it will have to be discussed in the December meeting because she needs to submit it by January. Heidi asked if the audit can be discussed at ALASBO? Amy sent the audit in two and a half weeks ago so it should be back soon. Harold Houston had the idea that we do an informal workshop in December and then have a very short Regular Board Meeting after if there are items that need to be acted upon. The workshop will be a good way to communicate with Ralph on how the school year is going and clarify questions that community members have asked him. Robert Hutton would like to use the workshop to go over general terms of all the different testing that the students do (ex. ALEKS and MAPS). Ralph will give a brief description to clarify how he is going to follow the Board's vision at the December Workshop. He said that he is going to paint a vivid picture of how all his pieces fit together. He won't do it in a pleonastic way. Definition of pleonastic: the use of more words than are necessary to express an idea; redundancy. The Board all agreed that a brief description from Ralph would be good. They discussed moving the Workshop date from December 21st to December 13th.
- **AASB Fall Conference – Nov 8th-12th:** Robert Hutton, Grace Villarreal, Heidi Jewell, and Harold Houston will all be attending the AASB Fall Conference up in Anchorage. Ralph Watkins will also attend. Robert Hutton would really like to see a student travel along for Student Leadership. There was supposed to be a Student Government meeting Monday. Sheryl Ross mentioned that the voting for officers is still taking place. Robert Hutton will continue to be in contact with Ralph Watkins to insure this happens. He asked Kelli to see if there are still registration spots available. Ralph will speak to Rita in the morning to find out where the process is.

- **December Meeting: Yes or No?:** Previously discussed in Discussion Item: Board Workshop.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No comments.

COMMENTS FROM THE BOARD: No comments.

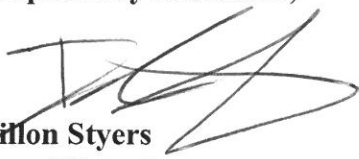
FUTURE AGENDA ITEMS:

- Audit
- Yearly review of Indian Policy and Procedures
- Kassandra Pesch-Johnson's Teaching Contract
- Next Regular Board Meeting – November 15th
- Joint City Council Meeting – November 15th (Ralph is going to confirm this with the City)

ADJOURNMENT:

Robert Hutton asked if there were any objections to adjournment. No objections.
Meeting adjourned at 8:11pm.

Respectfully submitted,


Dillon Styers
Board Secretary



Kelli D Gretsinger
Recording Secretary